



Oadby and Wigston Borough Council

TO COUNCILLOR:

Miss A R Bond
G A Boulter
Mrs L M Broadley (Chair)
Ms K M Chalk

Miss M V Chamberlain (Vice-Chair)
M H Charlesworth
M L Darr
R F Eaton

R E Fahey
J Kaufman
Mrs H E Loydall
R H Thakor

Dear Councillor et al

I hereby summon you to attend a **MEMBERS' TRAINING SESSION** of the **LICENSING AND REGULATORY COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **WEDNESDAY, 15 MARCH 2017** at **7.00 PM** for training on the subject-matter(s) set out below.

Yours faithfully

Council Offices
Wigston
07 March 2017

Mark Hall
Chief Executive

TRAINING

1. **Hackney Carriage / Private Hire Vehicle (Taxi) Training**

The Licensing Officer, Mr James Mortell, and the Licensing Enforcement Officer, Mrs Tracey Aldwinckle, shall jointly-deliver an interactive presentation to Members.

2. **Environmental Health (Regulatory Information) Training**

The Environmental Health Team Leader, Ms Paulette Samuels, and the Environmental Health Officer, Mr Tony Cawthorne, shall jointly-deliver a presentation to Members.

3. **General Licensing & Environmental Health Q&A's**

Officers from the Environmental Health and Licensing Teams shall be in attendance to field and answer Members' general questions.